

Farm Inspection Report

Date:

Time arrived:

Time departed:

Farm Name:

Farm Representative:

Location

Inspector:

Contents

* Site Report

* Field Notes

* Photographs

* Product Audit

Products for Market:

Markets Attending:

Percentage of sales at your market relative to overall production:

Certifications: NOFA, Demeter, Naturally Grown, etc.

Land and land management: Review farm maps and visit each parcel listed. Note if land is owned or leased, can you see this agreement, do you have a copy on file. Is the property fenced? What type? Are there clear boundaries between properties, tree lines, etc?

Field conditions: weed pressure, compost, mulching, fertilizers, cultivators, spray rigs, black plastic, row covers, and season extenders.

Crops: what's in the field. List it here. It is important to use acreage, or row feet, whatever you use be consistent. Are crops rotated, cover cropping practices,

Pest Management: Insect/animal control: IPM, organic, trapping, spaying, beneficial predators.

Irrigation: ponds, municipal, wells, drip tape, overhead cannons

Harvest and Handling: Mechanized or by hand. Harvest Logs or weekly market pick sheets, equipment, staff, tillers, harvester

Storage: product inventory, cold storage, freezers, refrigerators, root cellars, packing boxes, crates, bins.

Transportation: box trucks, trailers etc.

Marketing: labeling, branding

Audit: List receipts or attach copies of invoices.

Risk assessment: record your findings, ie. Packing boxes with other farm names, wholesale markets,

Exit interview: Discuss areas of concern now. If you do not resolve the issue or get a clear understanding then use your receipt book to write down your concerns and what regulation may be compromised. Give a copy to the producer.

Trailer: every report should have one. This one as been adapted for your use:

The contents of this farm inspection report are confidential between the, YOUR MARKET, the inspected party and the inspector. This report is not a consultation, and should not be used for promotion. Compliance assessments are made in reference to the rules and regulations of YOUR MARKET and are based on the inspector's observations, review of documents and operator interview.

Inspector Signature_____

Date_____