

Orchard Inspection Report

Date:	Contents
Time arrived:	* Site Report
Time departed:	* Field Notes
Farm Name:	*Photographs
Farm Representative:	* Product Audit
Location	
Inspector:	

Products for Market:
Markets Attending:
Percentage of sales at your market relative to overall production:
Certifications: NOFA, Demeter, Naturally Grown, etc.

Land and land management: Review maps and visit each parcel listed. Note if land is owned or leased, can you see this agreement, do you have a copy on file. Is the property fenced? What type? Are there clear boundaries between properties, tree lines, etc?

Field conditions: weed pressure, compost, mulching, fertilizers, cultivators, spray rigs, black plastic, row covers, and season extenders.

Trees: What's in the field? List it here according to variety, # of trees per row, # of trees per acre, age of trees in production, etc. Ask about yields per tree/per acre. (will vary from year to year depending on the weather, age of orchard and region)

Pest Management: Insect/animal control: IPM, organic, trapping, spaying, beneficial predators, thinning practices, tree trimming. Are spray records available, and certifications current?

Irrigation: ponds, municipal, wells, drip tape, overhead water cannons

Harvest and Handling: Mechanized or by hand. Harvest Logs or weekly market pick sheets, equipment, staff, tillers, harvester, grading and bagging machines?

Staffing: how many seasonal employees for harvest time?

Storage: product inventory, cold storage, freezers, refrigerators, root cellars, packing boxes, crates, bins.

For Cider production: see processed foods sheet.

Transportation: box trucks, trailers etc.

Marketing: labeling, branding

Audit: List receipts or attach copies of invoices.

Risk assessment: record your findings, ie. Packing boxes, or bins with other farm names, wholesale markets nearby.

Exit interview: Discuss areas of concern now. If you do not resolve the issue or get a clear understanding then use your receipt book to write down your concerns and what regulation may be compromised. Give a copy to the producer.

Trailer: every report should have one. This one as been adapted for your use:

The contents of this farm inspection report are confidential between the, YOUR MARKET, the inspected party and the inspector. This report is not a consultation, and should not be used for promotion. Compliance assessments are made in reference to the rules and regulations of YOUR MARKET and are based on the inspector's observations, review of documents and operator interview.

Inspector Signature_____

Date_____